



BLUE SPRINGS CITIZEN'S POLICE ACADEMY ALUMNI ASSOCIATION

BYLAWS

**Adopted December 16, 2009
Amended March 24, 2010**

ARTICLE I – NAME

The name of this organization shall be the Blue Springs Citizen's Police Academy Alumni Association, (hereinafter referred to as "the Association").

ARTICLE II – PURPOSE STATEMENT

The purpose of the Association is to bring together graduates of the Blue Springs Citizen's Police Academy that will work to develop, promote, and improve a partnership between the police department and the community; to provide education in law enforcement issues, crime prevention, and public safety; to support and assist the Blue Springs Police Department however requested.

ARTICLE III – MEMBERSHIP

Section 1: Eligibility. Members shall be any graduates of the Blue Springs, Missouri Citizens Police Academy who have applied and been accepted for membership and paid their annual dues.

Section 2: Honorary Members. Honorary Members shall be any person nominated by an Officer and approved by majority vote of the Association members present at a general meeting. Persons may be considered for Honorary Membership on the basis of outstanding community service, outstanding service to the Blue Springs Police Department, or other special consideration considered by the Association.

Section 3: Voting Rights. Each current member shall be entitled to one vote on each item submitted to a vote of the members. Members must be present to vote.

Section 4: Termination of Membership. Membership may be terminated for just cause by a majority vote of the Board of Directors.

Section 5: Resignation. Any member may resign by filing a written resignation with the Secretary.

ARTICLE IV – BOARD OF DIRECTORS AND OFFICERS

Section 1: Purpose. The Board of Directors shall manage the affairs of the Blue Springs Citizen's Police Academy Alumni Association.

Section 2: Board of Directors. The Board of Directors shall consist of elected officers from the Association membership.

Section 3: Officers. The Officers of the Association shall be a:

President
Secretary
Treasurer

Section 4: Non-Voting Members. The immediate past president shall be an ex-officio member of the Board of Directors and shall not have board voting privileges. The Board of Directors shall appoint a

representative from the Blue Springs Police Department to act as a liaison between the Police Department and the Association, and help coordinate Association business by providing advice and guidance to the Board of Directors and Association membership. Other Non-Voting Members may be added at the discretion of the Board of Directors.

Section 3: Terms of Office.

Officers: The Officers shall be elected at the Annual meeting of the Association. They shall serve for a period of one (1) year and may be reelected for additional one (1) year terms. No officer shall hold the same office for more than three (3) consecutive terms.

Non-Voting Board Members: The Non-Voting Members shall be appointed annually by the Board of Directors and shall serve at the discretion of the Board of Directors.

Initial Board Members: The initial board members shall be those initial incorporators responsible for forming the Blue Springs Citizen's Police Academy Alumni Association under the Missouri Nonprofit Corporation Act, and shall serve for an initial term of two (2) years and be eligible for two (2) additional one (1) year consecutive terms as per terms of office for Association officers.

Section 4: Vacancies. Any vacancy occurring on the Board of Directors shall be filled by a current Association member appointed by the remaining Board members to complete the unexpired term. Resignation of an individual from office will be submitted in writing to the Board of Directors.

Section 5: Election to Office. Officers and Board members shall be elected by a vote of the membership present at the annual meeting providing a quorum is present.

ARTICLE V – DUTIES OF OFFICERS AND BOARD

Section 1: President. The President shall in general supervise and control all the business and affairs of the Association and help to evaluate priorities, analyze activities, develop budgets, and other business related items when necessary. The President will preside at all meetings of the Association and Board of Directors. The President will also preside as Parliamentarian by advising the Board of Directors and Association members on matters of parliamentary procedure or shall appoint someone to serve in a similar advisory role in their place. The President shall be empowered to vote on all matters of the Board of Directors.

Section 2: Secretary. The Secretary shall keep accurate records of all meetings of the Association Membership and the Board of Directors. In addition the Secretary shall keep a register of the postal address and email address (if applicable) of each member of the Association, and in general perform all duties as may be assigned to them by the President or the Board of Directors. In the absence of the President or in the inability to act, the Secretary shall perform the duties of the President, and when so acting shall have all the powers and shall be subject to all the restrictions upon the President. The Secretary shall be empowered to vote on all matters of the Board of Directors.

Section 3: Treasurer. The Treasurer shall handle and be responsible for all funds of the Association. The Treasurer shall keep accurate records and be prepared at all times to report on the condition of the Treasury, receive and give receipts for monies due and payable to the Association from any source, and deposit promptly all funds and monies in the name of the Association in such depositories as selected by the Board of Directors. All checks issued by the Treasurer in excess of \$250 in the name of the Association shall be approved by at least (2) officers. The Treasurer shall in general perform all the duties enacted to the office of Treasurer and such other duties as may be assigned to them by the President or

the Board of Directors. The Treasurer shall be empowered to vote on all matters of the Board of Directors.

ARTICLE VI – MEETINGS AND QUORUMS

Section 1: Regular meetings of the Association membership shall be held quarterly. The first quarter meeting shall be a business meeting held once a calendar year known as the Annual Alumni Association Meeting whose primary purpose will be the election and installation of Officers and Board members, and any other items requiring a vote of the current membership.

Section 2: A quorum for the conduct of business at any membership meeting shall consist of at least a majority of the officers and 20 percent of the current membership.

Section 3: Special meetings may be called at the discretion of the Board of Directors or the Association Membership providing quorum can be acquired. Special meetings may be held only after 24 hours notice to the Association membership, as well as notification of the purpose of such meetings shall be provided at that time.

Section 4: The Board of Directors may meet as necessary without notification to the membership. These meetings are limited strictly to agenda planning, review of proposals, to develop recommendations, or to conduct the ongoing routine business of the Association previously approved or not requiring approval of the full Membership.

Section 5: Regular and special meetings shall be held at a place and time designated by the President and provided to the Association members.

ARTICLE VII – COMMITTEES

Section 1: Committees. The President may designate and appoint one or more committees and the members thereof. The President shall be an ex-officio (non-voting) member of each committee. Each committee Chairperson shall regularly report to the Board of Directors and be responsible for keeping the Board of Directors informed of committee progress.

Section 2: Terms of Committees. Each committee will continue from date of appointment for a term specified by the President or at the discretion of the Board of Directors.

Section 3: Chairman. One member of each committee shall be appointed chairman by the President. The chairman shall supervise and govern all meetings of the specified committee.

Section 4: Vacancies. Vacancies on any committee shall be filled by an appointment by the President.

Section 5: Quorum. Unless otherwise specified in the appointment of a committee, a majority of the whole committee shall constitute a quorum and any action decided by a majority of the quorum shall be the decision of the committee.

Section 6: Rules. Each committee may adopt appropriate rules for its own operation that remain consistent with these bylaws.

ARTICLE VIII – PARLIAMENTARY AUTHORITY AND PROCEDURE

The Rules contained in “Robert’s Rules of Order”, shall govern meetings of the Association in all cases to which they are applicable and in which they are not inconsistent with the Association Bylaws.

ARTICLE IX – ASSOCIATION DUES AND GIFTS

Section 1: Membership Dues. Dues for membership of the Association shall be set from time to time by a vote of the membership at an Association meeting with a quorum present. Membership dues are due and payable beginning in January of each calendar year. Dues of any new member graduating mid-year shall be 50% of annual dues and any new member graduating from the fall class shall have their dues carried over to the next year. A two (2) month grace period will be allowed for payment of dues before a membership becomes inactive, afterward a member may be reinstated to full voting status and membership benefits upon payment of Association dues.

Section 2: Gifts. The Board of Directors may accept, on behalf of the Association, any contribution or gift.

ARTICLE X – AMENDMENTS

These By-laws may be altered, amended, or repealed at any regular or special meeting, provided that notice to amend has been given to the membership at least one (1) month prior to the vote. Amendments will be approved by simple majority vote of the members provided a quorum is present.

ARTICLE XI – DISSOLUTION

Upon dissolution of the Blue Springs Citizen's Police Academy Alumni Association, any assets remaining shall be disposed of by donation to the City of Blue Springs, Missouri Police Department to be used at the discretion of the Crime Prevention Officer.

AMENDMENT I – Officer Dues (approved by vote of the membership 3/24/2010)

Dues for membership owed by Officers of the Association will be waived during the time frame of their elected term(s).